User Manual
of
Mid Day Meal Scheme

State Level User ....

Below are state level functionalities.

1. User Management

1.1 Create User

1.2 Change Password

2. Master Entry

2.1 Norms Master

2.2 Lifting Agency Masters

2.3 District Working Days

2.4 Opening Balance

2.5 MDM Menu

2.6 Annual Data Replication

2.7 View Cooking Cost Norms

3. School Data Entry

3.1 Inspection

3.2 Unfreeze Monthly Data

3.3 Unfreeze School Opening Balance

4. AWP & B

4.1 District AWP&B Plan Submission

4.2 State AWP&B Plan Submission

4.3 Quantification of Central Assistance

5. Fund

5.1 Fund Receive

5.2 Add State Share

5.3 Fund Release

5.4 Non Recurring Fund Receive

5.5 Kitchen Device – Add State Share

5.6 Kitchen Cum Store – Add State Share

5.7 Non recurring Fund Release

6. MME

6.1 MME Details

7. Food Grain Release

7.1 Food Grain Release

8. Food Grain Management

8.1 Indent Generation

8.2 Supply Agency Lifting Details

8.3 Supply Agency bill Generation

1. User Management:

User have two functionalities in user management
1. Create User
2. Change Password

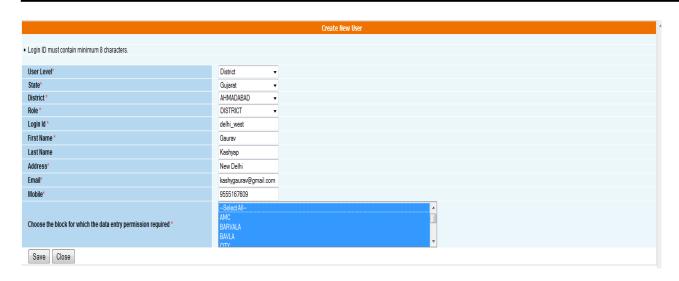State level user can create district/block /school level user.

1.1. Create User

User have to go User Management -> User Creation
On click on User Creation menu this screen will come

User have three option on screen.
1. Add User
2. Activate
3. Deactivate

If user wants to create new user then he has to click on **User Creation**. Following screen will Appear to user.

User has to select user Level (District/Block/School), Role (DistrictAdmin/BlockAdmin/SchoolAdmin).

If user select District level - he has to select state and district name from list
If user select Block level - he has to select state, district and block name from list
If user select School level - he has to select state, district, block and school name from list

User has to fill all required details like login id, first name, address and email.
After entering all details click on Save.
On save new user will be created on password wil sent on given email id.

If user want to edit any user then click on user name , new screen will be open with all details of user. User can make changes and click on update to save the details.

If user want to activate or deactivate any user then

User has to click on check box for which user he want to deactivate. If user is already deactivated then user has to click on activate button

1.2. Change Password

To change his/her password
User Management → Change Password
On click on change password following screen will appear

User has to enter old password, new password. On click on **Change** button password will change and new password will be send as email.

2 **Master Entry**:

2.1 Norms Master

The State level user selects financial year and clicks on **Add Norms** to save the norms. User can save norms in **Draft** mode to modify the further or **Freeze.** Once the status of norms is **Freeze** no further changes can be made in them.

2.2 Lifting Agency Entry

2.2.1 Lifting Agency Entry:

When user clicks on Lifting Agency Entry, list of all Lifting agencies of that State/UT is reflected to his/ her. User can update information of lifting agency on clicking Edit. The user can create new Lifting Agency on clicking **Add New Agency**. Below screen is reflected to user.

User enters all necessary details & clicks on **Save Record** to generate new lifting agency.

2.2.2 Add lifting Agency Mapping:

When user clicks on it, list of all lifting agency is populated to user. User can clicks on particular **lifting agency name,** below screen is reflected to his/her.

User provides all relevant information and clicks on **Save.**

2.3 District Working Days:

When user selects financial year, school category and clicks on **Add District wise Calendar** below screen is reflected to his/her.

User provides all relevant information and clicks on **Save.**

When user selects financial year, school category and clicks on Search list of Category wise calendar appeared to his/her. User can modify calendar on clicking either **Edit District or Edit Calendar.**

2.4 Opening Balance:

This screen is for making entry of opening balance of various fund & food grain components.

2.5 MDM Menu:

User selects financial year, and clicks on **Add Menu** to save the weekly menu details.

2.6 Annual Data Replication:

This screen is for replicating Annual Data from previous financial year to current financial year.

2.7 View Cooking Cost Norms:

When user selects financial year clicks on **Search** list of cooking Cost norms is appeared to his/her. User can view details of cooking cost norms on clicking **View details.**

User can save additional cooking cost norms (Second slab norms) on clicking **Add New Cooking Cost Norms.**

3. School Data Entry

3.1 Inspection
This screen is for entering school inspection details. User selects financial year, District, Block, school name & clicks on **Add inspection Details,** a new screen is populated to his/her. User enters all necessary details & clicks on **Save**.

3.2 Unfreeze Monthly Data
This screen is for **Unfreezing monthly data** status on request from District/Block/School level User.

3. 3 Unfreeze School Opening Balance
This screen is for **Unfreezing opening balance** status on request from District/Block/School level User.

4. AWP&B

To implement MDM scheme states submit their proposal at the start of financial year. Centre has responsibility to analyze state proposal as per current financial year utilization and approve state plan for next financial year.

4.1 District AWP & B Plan Submission
Select District Wise AWP & B Plan Submission sub menu under AWP & B Menu as mention below:

AWP & B ▶
District AWP & B Plan Submission
State AWP & B Plan Submission
Quantification of Central Assistance

After click on above link, following screen appears

Annual Work Plan & Budget (AWP & B) Submission			
			🖼
AWP & B Submission			
Financial Year - 2017-2018			
Select District Name (AWP & B Plan not Submitted Districts)	-- Select District Name -- ▼	District Name (AWP & B Plan Submitted Districts)	-- Select District Name -- ▼

Select district name from not submitted district name combo list. After selecting district name entry screen display following components:

Recurring
(A-1) Children: Enter enrolment on 30 September 2016, Last PAB Approval 2016-17, Avg. No. Children Availed MDM and Proposal for 2017-18.
- (A-2) Working Days: Enter Last PAB Approval 2016-17 Working Days, No. of Working Days on which MDM Served and Proposal for 2017-18.

- (A-3) Cook Cum Helper: Enter Last PAB Approval 2016-17 CCH, No. Of CCHs Engaged and Proposal for 2017-18.

Enter all above figures in Numbers

(A) Recurring

(A.1) Children

S.No.	Component	Enrolment (As on 30.09. 2016) (In Numbers)	PAB Approval 2016-2017 (In Numbers)	Avg. No. Children Availed MDM (As per AWP&B) (Till 31.12.2016) (In Numbers)	Proposal for 2017-2018 (In Numbers)
1	2	3	4	5	6
1.1	Children (Primary)	0 [AT - 4, Col. - 7]	0 [AT - 5, Col. - 4]	0 [AT - 5, Col. - 10]	0 [AT - 27, Col. - 7]
1.2	Children (Upper Primary)	0 [AT - 4A, Col. - 7]	0 [AT - 5A, Col. - 4]	0 [AT - 5A, Col. - 10]	0 [AT - 27A, Col. - 7]
1.3	Children (NCLP)	0	0 [AT - 5B, Col. - 4]	0 [AT - 5B, Col. - 10]	0 [AT - 27B, Col. - 3]
1.4	Children Drought (Primary)	0	0 [AT - 5C, Col. - 4]	0 [AT - 5C, Col. - 10]	0 [AT - 27C, Col. - 3]
1.5	Children Drought (Upper Primary)	0	0 [AT - 5D, Col. - 4]	0 [AT - 5D, Col. - 10]	0 [AT - 27D, Col. - 3]

(A.2) Working Days

S.No.	Component	PAB Approval 2016-2017 (In Numbers)	No. of Working Days on which MDM Served (As per AWP&B) (Till 31.12.2016) (In Numbers)	Proposal for 2017-2018 (In Numbers)
1	2	3	4	5
2.1	Working Days (Primary)	0 [AT - 5, COL - 5]	0 [AT - 5, COL - 9]	0 [AT - 27, COL - 8]
2.2	Working Days (Upper Primary)	0 [AT - 5A, COL - 5]	0 [AT - 5A, COL - 9]	0 [AT - 27A, COL - 8]
2.3	Working Days (NCLP)	0 [AT - 5B, COL - 5]	0 [AT - 5B, COL - 9]	0 [AT - 27B, COL - 4]
2.4	Working Days Drought (Primary)	0 [AT - 5C, COL - 5]	0 [AT - 5C, COL - 9]	0 [AT - 27C, COL - 4]
2.5	Working Days Drought (Upper Primary)	0 [AT - 5D, COL - 5]	0 [AT - 5D, COL - 9]	0 [AT - 27D, COL - 4]

(A.3) Cook Cum Helper

S.No.	Component	PAB Approval 2016-2017 (In Numbers)	No. Of CCHs Engaged (As per AWP&B) (Till 31.12.2016) (In Numbers)	Proposal for 2017-2018 (In Numbers)
1	2	3	4	5
3.1	Cook Cum Helper (Primary)	0 [AT - 8, COL - 3]	0 [AT - 8, COL - 4]	0
3.2	Cook Cum Helper (Upper Primary)	0 [AT - 8A, COL - 3]	0 [AT - 8A, COL - 4]	0
3.3	Cook Cum Helper Drought (Primary)	0	0	0
3.4	Cook Cum Helper Drought (Upper Primary)	0	0	0

(B) Non Recurring

(B.1) Kitchen Cum Store

S.No.	Component	Cumulative Approval Till 2016-2017 (Total Numbers)	Till 31.12.2016 (In Numbers)			Proposal for 2017-2018	
			Constructed	In Progress	Yet to Start	Physical (In Numbers)	Financial (Rs. In Lacs)
1	2	3	4	5	6=(3-4-5)	7	8
4	Kitchen Cum Store	0 [AT - 11A, COL - 3]	0 [AT - 11A, COL - 5]	0 [AT - 11A, COL - 7]	0 [AT - 11A, COL - 9]	0 [AT - 28, COL - 18]	0.00 [AT - 28A, COL - 19]

(B.2) Kitchen Device

S.No.	Component	Cumulative Approval Till 2016-2017 (Total Numbers)	Till 31.12.2016 (In Numbers)			Proposal for 2017-2018	
			Procured	In Progress	Yet to Procured	Physical (In Numbers)	Financial (Rs. In Lacs)
1	2	3	4	5	6	7	8
5.1	Kitchen Device (New)	0 [AT - 12, COL -3]	0 [AT - 12, COL - 5]	0 [AT - 12, COL - 7]	0 [AT - 12, COL - 9]	0 [AT - 29, COL - 30]	0.00
5.2	Kitchen Device (Replacement)	0 [AT - 12A, COL -3]	0 [AT - 12A, COL - 5]	0 [AT - 12A, COL - 7]	0 [AT - 12A, COL - 9]	0 [AT - 29, COL - 37]	0.00

Upload District Supporting AWP & B Excel Formats (only excel file, Max Size 10MB) [Choose File] [Upload]

Upload District AWP & B Write-up (only pdf file, Max Size 10MB) [Choose File] [Upload]

Submission of AWP & B (Save As a Draft)   **Submission of AWP & B (Freeze)**

(After Freezing, AWP & B Plan Data can't be edited. So, kindly check all the data before Freezing AWP & B Plan)

(B)Non Recurring

Kitchen Cum Store and Kitchen Device: Enter Cumulative Approval, Constructed/ Procured, In Progress, Yet to Start/Procured, Proposal Physical (In Numbers), Total Amount Proposed Financial (Rs. In Lacs).

If user has not all the data of particular District, then you can save form data in Draft Mode, so that user can edit or enter data later. Upload District AWP&B Supporting excel formats (only excel file) and write-up file (only pdf file).
After filling all data and uploading documents, freeze button will be enable and freeze District Plan Data. Freeze all Districts Data.

4.2 State AWP&B Plan Submission

After freezing all Districts Plan select following option from Menu

Cumulative Final Annual Work Plan & Budget (AWP & B) Submission by State / UT
Page shows all Districts Data.
There is three flags before freezing State AWP&B Plan :
All Districts had freeze Plan Data.
State Upload Supporting Documents.
State freeze Norms for next Financial Year.
If all of above condition true, then State can freeze AWP&B Plan Data.

Kindly rectify this data before submit plan. After all districts plan submission state can upload Supporting AWP&B Excel Formats (only excel file, Max Size 10MB) and AWP&B Excel Write-up (only pdf file, Max Size 10MB).
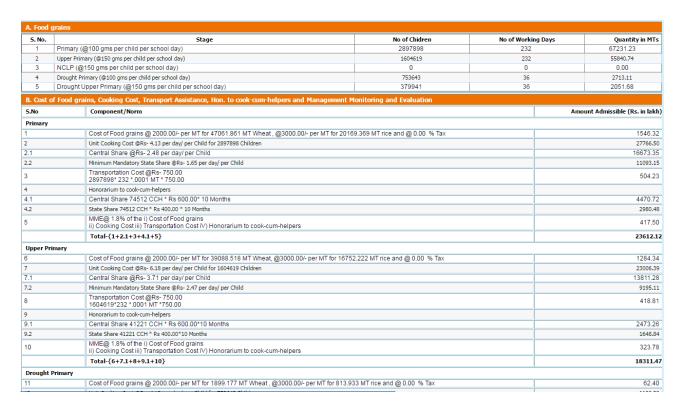State can enter remark corresponding to component column.
State can save Plan in draft mode for further modification or can freeze plan after validating all data.
After freezing data, state can't edit the data.

AWP & B Plan of All Districts have been Submitted (0 Districts Submitted out of 51 Districts)	NO ✖
Supporting AWP&B Excel Formats and Write-up Documents Uploaded	NO ✖
State Norm for Financial Year - 2017-2018 has been freezed	NO ✖

(A) Recurring

(A.1) Children

S.No.	Component	Enrolment (As on 30.09. 2016) (In Numbers)	PAB Approval 2016-2017 (In Numbers)	Avg. No. Children Availed MDM (As per AWP&B) (till 31.12.2016) (In Numbers)	Proposal for 2017-2018 (In Numbers)	Remarks by State / UT
1	2	3	4	5	6	7
1.1	Children (Primary)	0	0	0	0	
1.2	Children (Upper Primary)	0	0	0	0	
1.3	Children (NCLP)	0	0	0	0	
1.4	Children Drought (Primary)	0	0	0	0	
1.5	Children Drought (Upper Primary)	0	0	0	0	

(A.2) Working Days

S.No.	Component	PAB Approval 2016-2017 (In Numbers)	No. of Working Days on which MDM Served (As per AWP&B) (till 31.12.2016) (In Numbers)	Proposal for 2017-2018 (In Numbers)	Remarks by State / UT
1	2	3	4	5	6
2.1	Working Days (Primary)	0	0	0	
2.2	Working Days (Upper Primary)	0	0	0	
2.3	Working Days (NCLP)	0	0	0	
2.4	Working Days Drought (Primary)	0	0	0	
2.5	Working Days Drought (Upper Primary)	0	0	0	

(A.3) Cook Cum Helper

S.No.	Component	PAB Approval 2016-2017 (In Numbers)	No. Of CCHs Engaged (As per AWP&B) (till 31.12.2016) (In Numbers)	Proposal for 2017-2018 (In Numbers)	Remarks by State / UT
1	2	3	4	5	6
3.1	Cook Cum Helper (Primary)	0	0	0	
3.2	Cook Cum Helper (Upper Primary)	0	0	0	
3.3	Cook Cum Helper Drought (Primary)	0	0	0	
3.4	Cook Cum Helper Drought (Upper Primary)	0	0	0	

(B) Non Recurring

(B.1) Kitchen Cum Store

S.No.	Component	Cumulative Approval Till 2016-2017 (Total Numbers)	Till 31.12.2016 (In Numbers)			Proposal for 2017-2018		Remarks by State / UT
			Constructed	In Progress	Yet to Start	Physical (In Numbers)	Financial (Rs. In Lacs)	
1	2	3	4	5	6	7	8	9
4	Kitchen Cum Store	0	0	0	0	0	0.00	

(B.2) Kitchen Device

S.No.	Component	Cumulative Approval Till 2016-2017 (Total Numbers)	Till 31.12.2016 (In Numbers)			Proposal for 2017-2018		Remarks by State / UT
			Procured	In Progress	Yet to Procured	Physical (In Numbers)	Financial (Rs. In Lacs)	
1	2	3	4	5	6	7	8	9
5.1	Kitchen Device (New)	0	0	0	0	0	0.00	
5.2	Kitchen Device (Replacement)	0	0	0	0	0	0.00	

| Upload State Supporting AWP & B Excel Formats (only excel file, Max Size 10MB) | Choose File | Upload |
| Upload State AWP & B Write-up (only pdf file, Max Size 10MB) | Choose File | Upload |

| Submission of AWP & B (Save As a Draft) | Final Submission of AWP & B (Freeze) |

(Kindly Upload All Districts AWP&B Plan Data, State AWP&B Excel Formats and AWP&B Write-Up before Submitting Final Submission)

View Districts Uploaded Documents

4.3 Quantification of Central Assistance

After freezing State AWP&B Plan, State can check Quantification of Central Assistance in different component.

A. Food grains				
S. No.	**Stage**	**No of Chidren**	**No of Working Days**	**Quantity in MTs**
1	Primary (@100 gms per child per school day)	2897898	232	67231.23
2	Upper Primary (@150 gms per child per school day)	1604619	232	55840.74
3	NCLP (@150 gms per child per school day)	0	0	0.00
4	Drought Primary (@100 gms per child per school day)	753643	36	2713.11
5	Drought Upper Primary (@150 gms per child per school day)	379941	36	2051.68

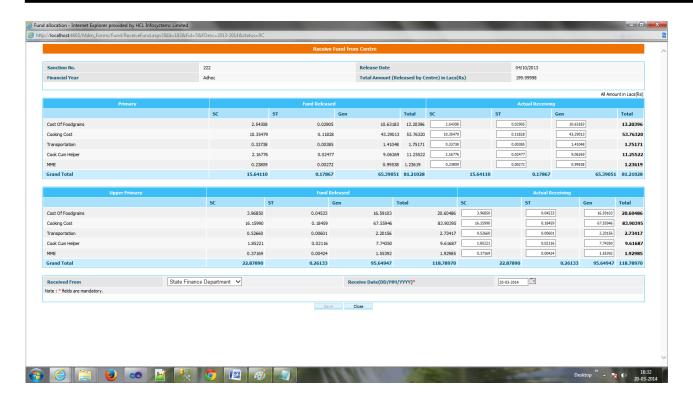| B. Cost of Food grains, Cooking Cost, Transport Assistance, Hon. to cook-cum-helpers and Management Monitoring and Evaluation		
S.No	**Component/Norm**	**Amount Admissible (Rs. in lakh)**
Primary		
1	Cost of Food grains @ 2000.00/- per MT for 47061.861 MT Wheat , @3000.00/- per MT for 20169.369 MT rice and @ 0.00 % Tax	1546.32
2	Unit Cooking Cost @Rs- 4.13 per day/ per Child for 2897898 Children	27766.50
2.1	Central Share @Rs- 2.48 per day/ per Child	16673.35
2.2	Minimum Mandatory State Share @Rs- 1.65 per day/ per Child	11093.15
3	Transportation Cost @Rs- 750.00 2897898* 232 *.0001 MT * 750.00	504.23
4	Honorarium to cook-cum-helpers	
4.1	Central Share 74512 CCH * Rs 600.00* 10 Months	4470.72
4.2	State Share 74512 CCH * Rs 400.00 * 10 Months	2980.48
5	MME@ 1.8% of the i) Cost of Food grains ii) Cooking Cost iii) Transportation Cost iV) Honorarium to cook-cum-helpers	417.50
	Total-{1+2.1+3+4.1+5}	**23612.12**
Upper Primary		
6	Cost of Food grains @ 2000.00/- per MT for 39088.518 MT Wheat, @3000.00/- per MT for 16752.222 MT rice and @ 0.00 % Tax	1284.34
7	Unit Cooking Cost @Rs- 6.18 per day/ per Child for 1604619 Children	23006.39
7.1	Central Share @Rs- 3.71 per day/ per Child	13811.28
7.2	Minimum Mandatory State Share @Rs- 2.47 per day/ per Child	9195.11
8	Transportation Cost @Rs- 750.00 1604619*232 *.0001 MT *750.00	418.81
9	Honorarium to cook-cum-helpers	
9.1	Central Share 41221 CCH * Rs 600.00*10 Months	2473.26
9.2	State Share 41221 CCH * Rs 400.00*10 Months	1648.84
10	MME@ 1.8% of the i) Cost of Food grains ii) Cooking Cost iii) Transportation Cost iV) Honorarium to cook-cum-helpers	323.78
	Total-{6+7.1+8+9.1+10}	**18311.47**
Drought Primary		
11	Cost of Food grains @ 2000.00/- per MT for 1899.177 MT Wheat , @3000.00/- per MT for 813.933 MT rice and @ 0.00 % Tax	62.40

State can check Quantification of central assistance on the basis of Plan submitted by State, Plan recommended by appraisal team and Plan approved by PAB.
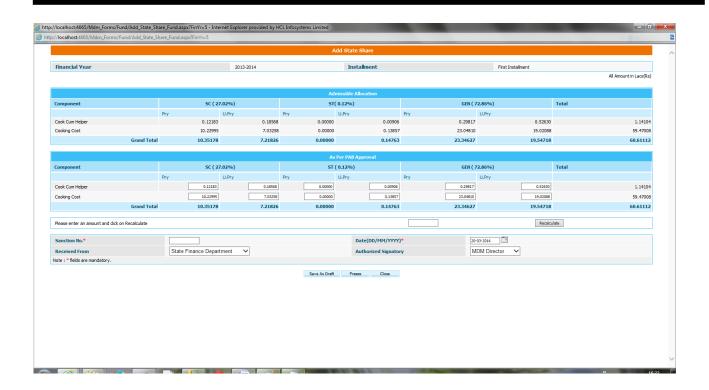
5. Fund

5.1 Fund Receive

User selects financial year and clicks on **Search** a list of fund released from centre to state will appear. If status of Receive is **received** then it means this fund has been received, if status of Receive is **yet to be received** then it means this fund has not been received. User clicks on **yet to be received** to receive this fund, and then following screen will appear.

User click save to receive the fund.

5.2 Add State Share

User selects financial year and clicks on **Add state Share** Below screen will appear. User enters necessary values in different fields and clicks either on **Save as Draft or Save** to modify it later or release it to its own.
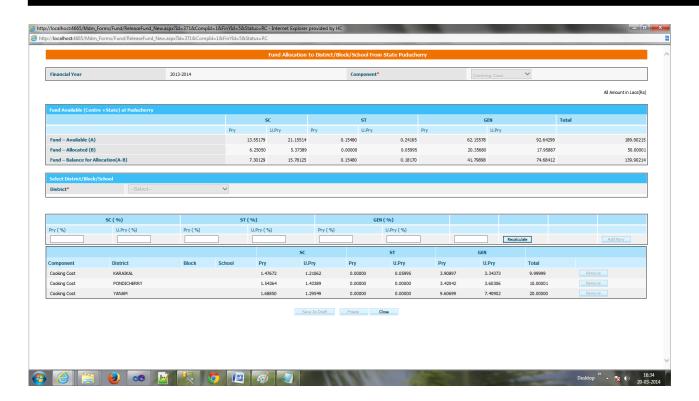
When user selects financial year and clicks on **Search** a list of fund released from its own to it will appear.

5.3 Fund Release

User selects financial year and clicks on **Add New Release a** screen will appear. User selects component name, district name and enters necessary values in different fields, clicks on **Add Row** and clicks either on **Save as Draft or Save** to modify it later or release it to selected district.

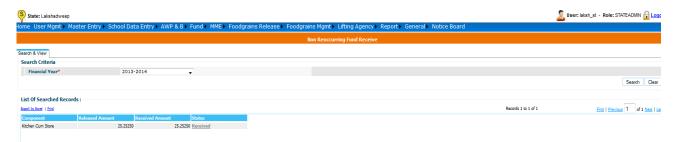If user has clicked save then it will redirect to his/ her previous page and status of release will be **yet to be released.** User clicks **yet to be** released to release it to district & status will get convert in **Released.**

User selects financial year and clicks on **Search** a list of fund released from state to district will appear. User can get details of release on clicking **Complete.**

5.4 Non Recurring Fund Receive

User selects financial year and clicks on **Search** a list of fund released from centre to state will appear. If status of Receive is **received** then it means this fund has been received as shown in figure.

if status of Receive is **yet to be received** then it means this fund has not been received. User clicks on **yet to be received** to receive this fund, a screen will appear, user will have to click on **Save** button to receive the fund. Status of component will get change from **yet to be received t**o **received.**

5.5 Kitchen Device – Add State Share

To add kitchen device state share
User----------→Select Financial year---→Add state share

Following screen will appear to user

Screen shows admissible allocation for kitchen device, no of approved school. User can modify kitchen device PAB approval amount & can save it Save as Draft or Freeze mode.

Fund Allocation To State			
State	Uttar Pradesh	**Financial Year**	2014-2015

All Amount in Lacs(Rs)

No. of Approved School	Kitchen Device (Admissible Allocation)	Allocated Fund	Kitchen Device (As Per PAB Approval)
0	0.00000	0.00000	0.00000

Fund Release Date (dd/mm/yyyy)	26/03/2014	**Authorized Signatory**	MDM Director

Save As Draft   Freeze   Close

After successful freeze a list will appear to user in which entry of status column will be **release.**

State: Uttar Pradesh   User: up_st - Role: STATEADMIN   Logout

Home User Mgmt Master Entry School Data Entry AWP & B Fund MME Foodgrains Release Foodgrains Mgmt Lifting Agency Report General Notice Board

Fund Allocation (Kitchen Device)

Search & View

Search Criteria

Financial Year*   2014-2015

Add State Share   Search   Clear

List Of Searched Records :

Export to Excel | Print   Records 1 to 1 of 1   First | Previous 1 of 1 Next | Last

Component	State	Amount	Data Entry	Status
Kitchen Device	Uttar Pradesh	50000.00000	Completed	Release

On clicking "**Release**" fund is finally released to State. A message will be shown on a pop up window.

5.6 Kitchen cum Store- Add State Share

To add kitchen cum store state share
User----------→Select Financial year---→Add state share

Following screen will appear to user

Screen shows admissible allocation for kitchen cum store, no of approved school. User can modify kitchen cum store PAB approval amount & can save it Save as Draft or Freeze mode.

On clicking "**Release**" fund is finally released to State. A message will be shown on a pop up window.

5.7 Non Recurring Fund Release to District

User selects financial year and clicks on **Search** a list of records appear those Districts Non Recurring Fund Released. For Add State Share click on "**Add New Release"** and then following screen will appear. Fill State Share form and save form.

Select Component and District in the following form and releasing amount.

To release Non recurring fund to district
User----------→Select Financial year---→Add new Release

Following screen will appear to user

Fund Allocation to District From		

Financial Year	2014-2015	Component*	--Select-- ▾

All Amount in Lacs(Rs)

Fund Available at		
Available fund	**Allocated fund**	**Balance Fund**

District		Amount	
District*	--Select-- ▾		Add

[Save As Draft] [Freeze] [Close]

As soon as user select component name (Kitchen device/ Kitchen cum store), Available fund, Allocated, Balance fund for that component is reflected in grid.
User---→ select district---------→enter amount--→click **add row**---→ **Save as draft/ Freez**

User can release fund to multiple district at a time. On successful freez status of entry in grid will be **Release.** User has to click on Release to release fund to district, status of entry will get convert from **Release** to **Released**.

6. MME

6.1. MME Details

User selects financial year and clicks on **Search** a list of MME **expenses** appear. Status of mode may be following.
Drafted: Data may be modified on clicking on it.
Freezed: User can only view the data.

To make new entry of MME expenses user clicks on "**Add Expenses"** , following screen will appear.

User selects Expense Type, enter expenditure and enter Date of Expenditure & can save data in following mode.

Save As Draft: This option will save the record in draft mode. The user can make any change later. A message appears on successful save.

Freeze: Further modification is not allowed once record saved. A message will appear on successful save.

7. Food Grains Management

MDM food grains management module is all about managing food grain. The food grain is released in two components Wheat and Rice.

State user---→Food Grains Release -> Food grain Release ---→Select Financial Year & Allocation---→Search

Following screen will appear.

The list will show list of states with Quantity released (if any). The Data Entry column can be show three status.

Pending – Food grains is yet to be released to state.
Saved As Draft --- Food grains Data is saved but the user can modify it.
Freezed – Food grains had released to district level.

Status column will show two statuses:
1. Yet to be released – Food grains has not been released to district level.
2. Released – Food grains has been released to district level.

When user clicks on "**Pending",** Food grains Allocation Screens opens, which consists of following sections.

Foodgrains Release From State Uttar Pradesh		

Foodgrains Information Detail

Financial Year	2013-2014	Allocation	Allocation-I
District	SHAHJAHANPUR		

Released Foodgrains for (In MT) :State Uttar Pradesh

Foodgrains	Primary	Upper Primary
Wheat	50.000	50.000
Rice	50.000	50.000

Available Foodgrains for (In MT) :State Uttar Pradesh

Foodgrains	Primary			Upper Primary		
	Received Qty	Released Qty	Available Qty	Received Qty	Released Qty	Available Qty
Wheat	50.000	50.000	0.000	50.000	46.200	3.800
Rice	50.000	50.000	0.000	50.000	48.200	1.800

Planned Foodgrains for Release (In MT) :District -SHAHJAHANPUR (AS Per FY 2012-2013)

Enrollment Primary	282430	Enrollment Upper Primary	130826

List Of Already Released Foodgrains (In MT) for :District -SHAHJAHANPUR

No Release Found.

List Of Opening Balance Foodgrains (In MT) for :District -SHAHJAHANPUR

Items	Primary	Upper Primary
Wheat	0.000	0.000
Rice	0.00	0.00

Release Foodgrains (In MT) :District -SHAHJAHANPUR

Category	Primary	Upper Primary
Wheat		
Rice		

Sanction No. *		Date *(DD/MM/YYYY)	26/03/2014	Authorized Signatory *	MDM Director

Note : * Fields are mandatory.

[Save As Draft] [Freeze] [Close]

Planned Food grains for Release (in MT):

This section shows quantity to be released as per plan.

List of Already Released Food grains (in MT):

This section shows what quantity already released.

Released Food grains (in MT):

This sections what quantity to be released to state.

After fill the data, user has to click on

1. Save As Draft(Released to be draft mode) Or
2. Save.

The User should enter a release Amount for primary and upper primary quantity of wheat and rice. Sanction number, date and select any authorized signatory and click on "**Freeze**" or "**Save As Draft**".

Alphabets, numbers and "-" and "/" characters are allowed in sanction number.
Date should be in DD/MM/YYYY format and cannot be future date. All dates will be in current financial Year.

If user clicks **Save as Draft**, it is will be in drafted mode. User can make changes later.
Data entry status will be changed as Drafted. If user wants to make changes click on **Drafted** link, popup will open. User can make modification in data whenever required.

If user has done all required change and wants to release to state then he has to click on **Freeze**.

Planned Foodgrains for Release (in MT)

Foodgrains	Primary			Upper Primary		
	Enrollment	Working Days	Quantity	Enrollment	Working Days	Quantity
Wheat	342	63	14940	1191	63	14
Rice	342	63	14940	1191	63	14

List Of Already Released Foodgrains (in MT)

No Release Found.

Release Foodgrains (in MT)

Category	Primary	Upper Primary
Wheat	100	100
Rice	100	100

Sanction No. *	Swerw123	Date *(DD/MM/YYYY)	02/03/2012	Authorized Signatory *	Admin

Note : * Fields are mandatory.

[Save As Draft] [Save] [Close]

Foodgrains Release From Centre

Foodgrains Information Detail

Financial Year	2013-2014	Allocation	Allocation-I
State	Arunachal Pradesh		

Planned Foodgrains for Release (In MT) :State -Arunachal Pradesh (AS Per FY 2012-2013)

Enrollment Primary	218833	Enrollment Upper Primary	75153

List Of Already Released Foodgrains (In MT) for :State -Arunachal Pradesh

No Release Found.

List Of Opening Balance Foodgrains (In MT) for :State -Arunachal Pradesh

Items	Primary	Upper Primary
Wheat	0.000	0.000
Rice	0.00	0.00

Release Foodgrains (In MT) :State -Arunachal Pradesh

Category	Primary	Upper Primary
Wheat	0.00	0.00
Rice	320.00	530.00

Sanction No. *	852963	Date *(DD/MM/YYYY)	26/03/2014	Authorized Signatory *	MDM Director

Note : * Fields are mandatory.

[Close]

Data will be in completed status but link will be disabled so user can't make any changes.

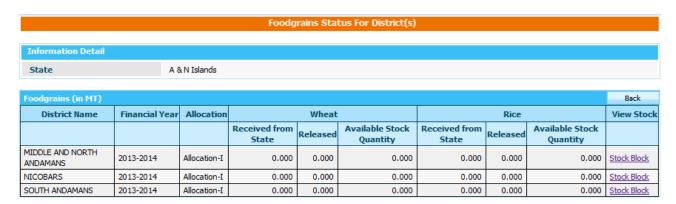Status will be "**Yet to be Release**" and now this link will get enable.

On Clicking **Yet to be Release** link its status will get changed to **'Released'** and it will be Available to state to release.

If there is any quantity is to be pending for release for state 'Data Entry' status will now be as mark as 'Pending' otherwise it shows 'Completed'.
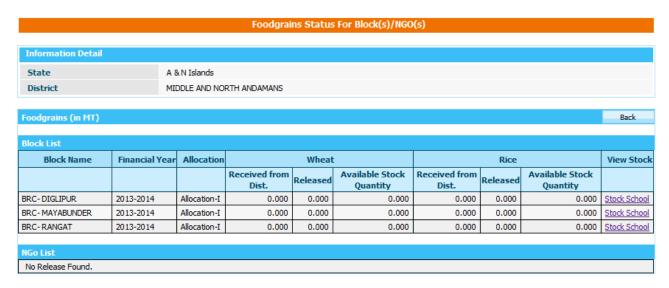
User has one more option in food grains manage. User can check stock position till school level.

| Home | User Mgmt | Master Entry | School Data Entry | AWP & B | Fund | Foodgrains Release | Report | General | Notice Board |

Foodgrains Release – Centre to State

Search & View

Search Criteria

| Financial Year* | 2013-2014 | ▼ | | Allocation* | Allocation-I | ▼ |

Stock Position   Search   Clear

User click on Stock Position link then

Foodgrains Status For District(s)

Information Detail

| State | A & N Islands |

Foodgrains (in MT)   Back

District Name	Financial Year	Allocation	Wheat			Rice			View Stock
			Received from State	Released	Available Stock Quantity	Received from State	Released	Available Stock Quantity	
MIDDLE AND NORTH ANDAMANS	2013-2014	Allocation-I	0.000	0.000	0.000	0.000	0.000	0.000	Stock Block
NICOBARS	2013-2014	Allocation-I	0.000	0.000	0.000	0.000	0.000	0.000	Stock Block
SOUTH ANDAMANS	2013-2014	Allocation-I	0.000	0.000	0.000	0.000	0.000	0.000	Stock Block

On click on link **"Stock Block"** it opens stock position for Block
It Shows the list of wheat & Rice to be Released to Block and from Block to School

Foodgrains Status For Block(s)/NGO(s)

Information Detail

| State | A & N Islands |
| District | MIDDLE AND NORTH ANDAMANS |

Foodgrains (in MT)   Back

Block List

Block Name	Financial Year	Allocation	Wheat			Rice			View Stock
			Received from Dist.	Released	Available Stock Quantity	Received from Dist.	Released	Available Stock Quantity	
BRC- DIGLIPUR	2013-2014	Allocation-I	0.000	0.000	0.000	0.000	0.000	0.000	Stock School
BRC- MAYABUNDER	2013-2014	Allocation-I	0.000	0.000	0.000	0.000	0.000	0.000	Stock School
BRC- RANGAT	2013-2014	Allocation-I	0.000	0.000	0.000	0.000	0.000	0.000	Stock School

NGo List

| No Release Found. |

On click on link **"Stock School"** it opens stock position for School
It Shows the list of wheat & Rice to be Released from Block to School.

Foodgrains Status For School(s)

Information Detail

State	A & N Islands
District	MIDDLE AND NORTH ANDAMANS
Block	BRC- DIGLIPUR

Foodgrains (in KGs)   Back

School List

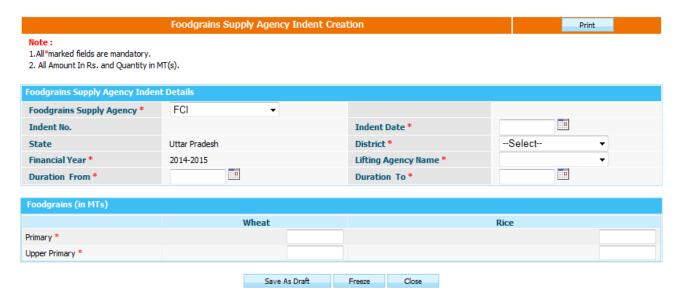| School Name	Financial Year	Allocation	Wheat	Rice
			Received from Block	**Received from Block**
(PS) VKV ZILLA PARISHAD	2013-2014	Allocation-I	0.000	0.000
GMS GANESH NAGAR	2013-2014	Allocation-I	0.000	0.000
GMS HATHI LEVEL	2013-2014	Allocation-I	0.000	0.000
GMS KHUDIRAMPUR	2013-2014	Allocation-I	0.000	0.000
GMS MADHUPUR-1	2013-2014	Allocation-I	0.000	0.000
GMS NABAGRAM	2013-2014	Allocation-I	0.000	0.000
GMS SHANTI NAGAR	2013-2014	Allocation-I	0.000	0.000
GMS SHYAM NAGAR	2013-2014	Allocation-I	0.000	0.000
GMS SITA NAGAR	2013-2014	Allocation-I	0.000	0.000
GMSSS SITA NAGAR	2013-2014	Allocation-I	0.000	0.000
GPS ARIEL BAY	2013-2014	Allocation-I	0.000	0.000
GPS BAHADUR TIKRY	2013-2014	Allocation-I	0.000	0.000
GPS BANDHANALA	2013-2014	Allocation-I	0.000	0.000

8. Food Grain Management

8.1 Indent Generation

User can view the indent created in following way.

User----> Select Financial Year--->Search
List of all indent created will appear to user. User can view the data on clicking either **Freezed or drafted** link in data entry column.

To create new indent, click on **Add new indent** link, following screen will appear.

Foodgrains Supply Agency Indent Creation		Print

Note :
1.All*marked fields are mandatory.
2. All Amount In Rs. and Quantity in MT(s).

Foodgrains Supply Agency Indent Details

Foodgrains Supply Agency *	FCI		
Indent No.		**Indent Date ***	
State	Uttar Pradesh	**District ***	--Select--
Financial Year *	2014-2015	**Lifting Agency Name ***	
Duration From *		**Duration To ***	

Foodgrains (in MTs)

	Wheat	Rice
Primary *		
Upper Primary *		

Save As Draft   Freeze   Close

User have to select district for which user is going to create indent, lifting agency name, enters food grains data & can submit data either in **Save As Draft or Freezed** mode clicking on **Save As Draft or Freezed** button respectively.
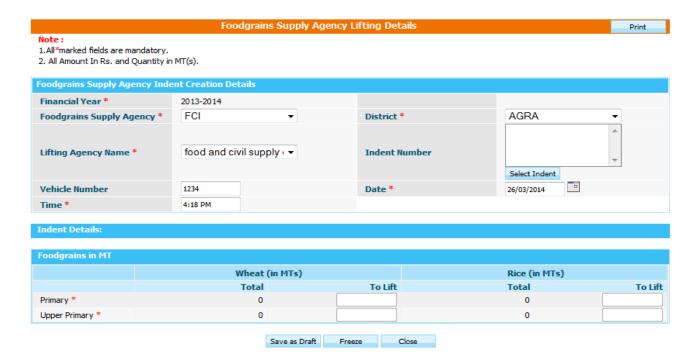
8.2 Supply Agency Lifting Details

User can view the supply agency lifting details created in following way.

User----> Select Financial Year---→Search
List of all supply agencies lifting created will appear to user. User can view the data on clicking either **Freeze or drafted** link in data entry column.

To create new supply agency lifting detail, click on **Add new Supply agency Lifting Detail** link, following screen will appear.

User have to select district for which user is going to create indent, lifting agency name, enters Food-grains data & can submit data either in **Save As Draft or Freezed** mode clicking on **Save As Draft or Freezed** button respectively.

8.3 Supply Agency bill Generation

User can view the supply agency bills made in following way.

User----> Select Financial Year---→Search
List of all supply agencies bills made will appear to user. User can view the data on clicking either **Freeze or drafted** link in data entry column.

To create new Supply agency bill, click on **Generate Bill** link, following screen will appear.

User--→select District----→Indents of that district will populate in Indents no.

User can generate partial payment or payments of multiple indents by selecting multiple indents or modifying the food grain amount in bill quantity column. As soon as user modifies the bill quantity payment of bill automatically changes.

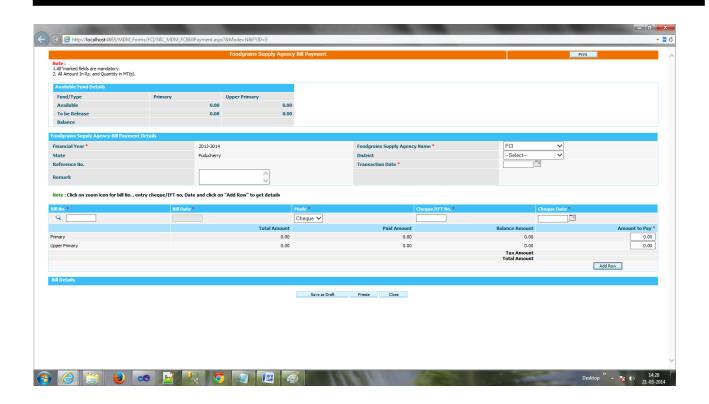User can save the bill either in **Save as Draft or Freeze** mode.

8.4 Supply Agency Bill Payments

User can view the supply agency bills Payment made in following way.

User----> Select Financial Year---→Search
List of all supply agencies Payment made will appear to user. User can view the data on clicking either **Freeze or drafted** link in data entry column.

To pay the new Supply agency bill, click on **Pay Bill** link, following screen will appear.

User--→select District----→Select bill no on clicking **icon--→**enters bill date, mode--→**Add row**
User can make the partial payment of bill by modifying **Amount to pay** or user can make payment
of multiple bills by selecting another bill.
User can save the bill payment either in **Save as Draft or Freeze** mode

9. Lifting Agency

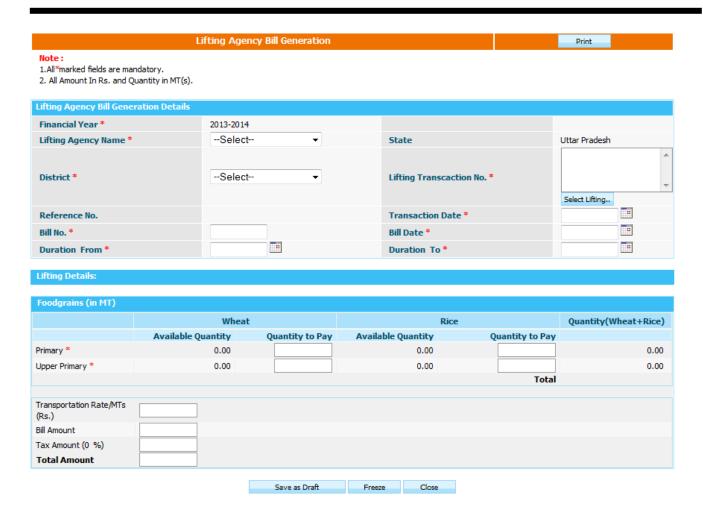## 9.1 Bill Generation

User can view the lifting agency bills made in following way.
User----> Select Financial Year---→Search
List of all supply agencies bills made will appear to user. User can view the data on clicking either
Freeze or drafted link in data entry column.

To create new lifting agency bill, click on **Generate Bill** link, following screen will appear.

Lifting Agency Bill Generation		Print

Note :
1. All*marked fields are mandatory.
2. All Amount In Rs. and Quantity in MT(s).

Lifting Agency Bill Generation Details

Financial Year *	2013-2014		
Lifting Agency Name *	--Select--	State	Uttar Pradesh
District *	--Select--	Lifting Transcaction No. *	Select Lifting..
Reference No.		Transaction Date *	
Bill No. *		Bill Date *	
Duration From *		Duration To *	

Lifting Details:

Foodgrains (in MT)

	Wheat		Rice		Quantity(Wheat+Rice)
	Available Quantity	Quantity to Pay	Available Quantity	Quantity to Pay	
Primary *	0.00		0.00		0.00
Upper Primary *	0.00		0.00		0.00
				Total	

Transportation Rate/MTs (Rs.)	
Bill Amount	
Tax Amount (0 %)	
Total Amount	

Save as Draft   Freeze   Close

User--→select District, Lifting agency----→Lifting transaction no. of that district will populate in Lifting transaction no.

User can generate partial payment or payments of multiple Lifting transaction no by selecting multiple Lifting transaction no or modifying the amount in **to be paid** column. As soon as user modifies the bill quantity payment of bill automatically changes.

User can save the bill either in **Save as Draft or Freeze** mode.

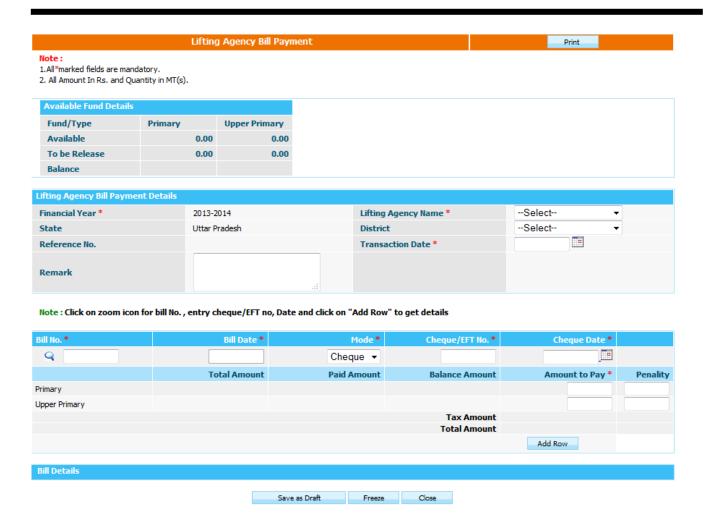### 9.2 Bill Payment

User can view the lifting agency bills Payment made in following way.

User----> Select Financial Year---→Search
List of all lifting agencies Payment made will appear to user. User can view the data on clicking either **Freeze or drafted** link in data entry column.

To pay the new lifting agency bill, click on **Pay Bill** link, following screen will appear.

Lifting Agency Bill Payment		Print

Note :
1.All*marked fields are mandatory.
2. All Amount In Rs. and Quantity in MT(s).

Available Fund Details		
Fund/Type	**Primary**	**Upper Primary**
Available	0.00	0.00
To be Release	0.00	0.00
Balance		

Lifting Agency Bill Payment Details

Financial Year *	2013-2014	**Lifting Agency Name ***	--Select-- ▼
State	Uttar Pradesh	**District**	--Select-- ▼
Reference No.		**Transaction Date ***	
Remark			

Note : Click on zoom icon for bill No. , entry cheque/EFT no, Date and click on "Add Row" to get details

Bill No. *	Bill Date *	Mode *	Cheque/EFT No. *	Cheque Date *	
🔍		Cheque ▼			
	Total Amount	**Paid Amount**	**Balance Amount**	**Amount to Pay ***	**Penality**
Primary					
Upper Primary					
			Tax Amount		
			Total Amount		
				Add Row	

Bill Details

Save as Draft	Freeze	Close

User--→select District----→Select bill no on clicking **icon--→**enters bill date, mode--→**Add row**
User can make the partial payment of bill by modifying **Amount to pay** or user can make payment of multiple bills by selecting another bill.
User can save the bill payment either in **Save as Draft or Freeze** mode